Full Color Order Form Email files to: cmyk@bctnewengland.com

☐ Other _

	1	1 ®
 □ 4 Color Business Cards □ 14 point C2S Gloss cover □ 130# Cougar Opaque uncoated UV coating is not available on uncoated papers. 	PO #:	30 Risho Avenue • East Providence, RI 02914 T: 401.435.4477 • Toll Free: 888.383.4850 F: 401.435.4636 • Toll Free Fax: 800.644.6BCT bctnewengland.com
☐ 4/0 ☐ 4/4 ☐ UV Gloss front ☐ UV Matte front ☐ UV Gloss 2 sides ☐ UV Matte 2 sides ☐ No UV Coating	Quantity 500 1000 2000	Dealer Name
☐ 4 Color Letterhead (4/0 only) ☐ 70# Cougar Opaque	☐ 2500 ☐ 3000 ☐ 4000	Contact Name Address
☐ 4 Color #10 Envelopes (4/0 only) ☐ #10 60# Cougar Opaque NO BLEEDS ALLOWED. All other sizes of envelopes or different papers require a quote.	□ 5000 □ 7500 □ 10000 □ Other	City, State Zip Telephone Fax
☐ 4 Color Postcards/Rack Cards Printed on 14pt. C2S Cover. Includes UV Coating on front side. ☐ 4/0 ☐ 4/1 ☐ 4/4		☐ Drop Ship to my customer
 UV Gloss UV Coat 2 sides UV Matte No UV Coating Finished Size: 3 x 5.5 3.5 x 8.5 6 x 9 4.25 x 5.5 5.5 x 8.5 6 x 11 		
□ 4 x 6 □ 4 x 9 □ 7 x 10 □ 0ther:	PROOF REQUESTED ☐ Color (printed from Epson Pro 4800)	
☐ Brochures/Flyers ☐ Catalog Sheets ☐ 4/0 ☐ 4/1 ☐ 4/4 Finished Size:	□ Email PDF to: Artwork Information □ Emailed file sent - File Name: □ CD/DVD supplied (label disc with Dealer name and mainline) □ Reorder - please specify BCT Reorder #:	
□ 8.5 x 11 □ 11 x 17 Stock: □ 80# Gloss Cover C2S		
☐ 100# Gloss Cover C2S ☐ 80# Gloss Text C2S ☐ 100# Gloss Text C2S ☐ UV Gloss ☐ UV Coat 1 side ☐ UV Matte ☐ UV Coat 2 sides UV Coating is not available on 80# Gloss	File Types Accepted □ PDF - CMYK with embedded fonts & graphics (300 dpi minimum) □ EPS - CMYK (no Spot Colors), fonts embedded or outlined □ PS - CMYK with embedded fonts & graphics (300 dpi minimum) □ TIFF - CMYK (300 dpi minimum)	
Text or any uncoated stocks. Folding: Trifold Z-Fold Single Fold	FOI	R OFFICE USE ONLY